



Pay Period	Supplemental Comp Dates	Allowable Hours (Days)	Total Hours
05/13/2024 – 05/26/2024	05/13/2024 – 05/19/2024	0 hours (M-F)	40
	05/20/2024 – 05/26/2024	40 hours (M-F)	
05/27/2024 – 06/09/2024	05/27/2024 – 06/02/2024	32 hours (T, W, TH, F)	72
	06/03/2024 – 06/09/2024	40 hours (M-F)	
06/10/2024 – 06/23/2024	06/10/2024 – 06/16/2024	40 hours (M-F)	72
	06/17/2024 – 06/23/2024	32 hours (M, T, TH, F)	
06/24/2024 – 07/07/2024	06/24/2024 – 06/30/2024	40 hours (M-F)	72
	07/01/2024 – 07/07/2024	32 hours (M, T, W, F)	
07/08/2024 – 07/21/2024	07/08/2024 – 07/14/2024	40 hours (M-F)	80
	07/15/2024 – 07/21/2024	40 hours (M-F)	
07/22/2024 – 08/04/2024	07/22/2024 – 07/28/2024	40 hours (M-F)	80
	07/29/2024 – 08/04/2024	40 hours (M-F)	
08/05/2024 – 08/18/2024	08/05/2024 – 08/11/2024	40 hours (M-F)	40
	**08/12/2024 – 08/18/2024	0 hours (M-F)	

GUIDELINES & CRITERIA

Hours & Earnings Guideline	FISCAL	ACADEMIC
Authorized Hours Per Year	176	456
NIH Salary Cap	N/A	456 with hourly rate of \$121.66 without departmental match
NSF 2/9 of Academic Annual Salary	N/A	310 of the 456 (456 with NSF approved budget)
Authorized Earnings Per Year	1/12 of annualized salary	1/3 of annualized salary
Supp Comp Hourly Rate Formula	Annualized salary / 2080	Annualized salary * .000731
Maximum Hours Per Pay Period	N/A	N/A

- Foreign Nationals: Immigration status may affect supplemental compensation eligibility. Direct visa related questions and requests to the [International Faculty & Scholars](mailto:uaifs@arizona.edu) office at uaifs@arizona.edu.
- Submit all Supplemental Compensation requests in UAccess Employee, Manager Self-Service.
- If you have questions, please contact [Workforce Systems](mailto:workforcesystems@arizona.edu) at workforcesystems@arizona.edu.

NOTE: Faculty salaries paid on federal award must be in compliance with federal regulations. OMB Uniform Guidance (2 CFR 200) doesn't normally allow supplemental compensation during the academic or fiscal appointments. Exceptions must be specifically provided for in the agreement or approved in writing by the sponsoring agency. Please contact [Sponsored Projects Services](mailto:sponsor@email.arizona.edu) at sponsor@email.arizona.edu for questions regarding payments on federal awards.

**** The maximum hours allowed are 456 hours/one-third of the academic year salary and will be earned by 8/11/2024. This will result in an additional one-week gap between the end of summer supplemental compensation and the start of the Academic appointment contract year, which begins 8/19/2024.**